



FEDDERS ELECTRIC AND ENGINEERING LIMITED

(Formerly Fedders Lloyd Corporation Limited)

CIN: L29299UP1957PLC021118

Registered Office: 6 and 6/1, UPSIDC Industrial Area, Sikandrabad, District Bulandshahr-203205, Uttar Pradesh (India)

Corporate Office: 159, Okhla Industrial Estate, Phase-III, New Delhi-110020 (India)

Phone No: +91-11-40627200, 40627300, Fax No: +91-11-41609909

Website: www.fedderselectric.com, Email: investor.relations@fedderselectric.com

REMINDER- 1

Date: 14th September, 2018

Dear Shareholder(s),

Sub.: Request for submission of your Copy of PAN Card, Bank details & Email ID

Pursuant to Circular No.: SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated 20th April, 2018, issued by the Securities and Exchange Board of India ("SEBI"), the Company is required to obtain the copy of PAN Card and Bank details from all the shareholders holding shares in physical form.

In this regard, the Company vide its letter dated 14th August, 2018 had requested the Shareholders to provide their PAN and Bank details for updation of the same in the Company's records. We would like to bring to your kind notice that the Company/Registrar & Share Transfer Agent ("RTA") have not received any communication from your end, as on the date of this reminder letter. Hence, you are once again requested to submit the following documents for updation in our records:

- (i) Enclosed format duly filled-in and signed by the shareholders;
- (ii) Self-attested copy of your PAN Card (all the Shareholders in case of joint holding); and
- (iii) Original cancelled cheque leaf with your name printed on it or a copy of Bank Passbook/Statement bearing your name, duly attested by the Bank.

Further, to support "Green Initiative", you are requested to provide your Email ID for service of documents through electronic mode. Please ignore, if your Email ID has already been updated with us.

Kindly send the aforesaid details along with the enclosures latest by 5th October, 2018 to the Company's RTA, **Skyline Financial Services Private Limited** at D-153A, 1st Floor, Okhla Industrial Area, Phase-I, New Delhi-110020, Phone No.: +91-11-26812682-88.

Thanking you,

Yours faithfully,

For Fedders Electric and Engineering Limited

Sd/-

Pulkit Bhasin

Company Secretary

ICSI Mem. No.: A27686

REMINDER-1

Date : -----

To,

Skyline Financial Services Private Limited

D-153A, 1st Floor,
Okhla Industrial Area, Phase-I,
New Delhi-110020

Unit: Fedders Electric and Engineering Ltd.

Dear Sir,

I/we hereby request you to update my/our below mentioned details in your records with respect to the shareholding in Fedders Electric and Engineering Ltd.

Name of Shareholder(s)			
Folio No.(s)			
PAN	First Holder	Second Holder	Third Holder
Bank Name & Branch Address			
Bank A/c. No.			
IFSC Code			
MICR Code			
Email ID			

I/we hereby declare that the particulars given hereinabove are correct and complete.

Signature of Shareholder(s) - _____
First Holder Second Holder Third Holder

- Encl.:** 1. Self- attested copy of PAN card of the Shareholder (all the Shareholders in case of joint holding).
2. Original cancelled cheque leaf/Bank Passbook/Statement attested by the Bank.