

FEDDERS ELECTRIC AND ENGINEERING LIMITED

(Formerly Fedders Lloyd Corporation Limited)

CIN: L29299UP1957PLC021118



Registered Office: 6 and 6/1, UPSIDC Industrial Area, Sikandrabad, District Bulandshahr-203205, Uttar Pradesh (India)

Corporate Office: 159, Okhla Industrial Estate, Phase-III, New Delhi-110020 (India)

Phone No.: +91-11-40627200, 40627300, Fax No: +91-11-41609909

Website: www.fedderselectric.com, Email: investor.relations@fedderselectric.com

Date: 14th August, 2018**Sub.: - Request for submission of your Copy of PAN Card, Bank details & Email ID**

Dear Shareholder(s),

Pursuant to Circular No.: SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated 20th April, 2018, issued by the Securities and Exchange Board of India ("SEBI"), the Company is required to obtain the copy of PAN Card and Bank details from all the shareholders holding shares in physical form.

Accordingly, you are requested to kindly submit the following documents for updation in our records:

- (i) Enclosed format duly filled-in and signed by the shareholders;
- (ii) Self-attested copy of your PAN Card (all the Shareholders in case of joint holding); and
- (iii) Original cancelled cheque leaf with your name printed on it or a copy of Bank Passbook/Statement bearing your name, duly attested by the Bank.

Further, to support "Green Initiative", you are requested to provide your Email ID for service of documents through electronic mode. Please ignore, if your Email-Id has already been updated with us.

Kindly send the aforesaid details along with the enclosures latest by 4th September, 2018 to the Company's Registrar & Share Transfer Agent (RTA), **Skyline Financial Services Private Limited** at D-153A, 1st Floor, Okhla Industrial Area, Phase-I, New Delhi - 110 020, Phone No.: 011-26812682-88.

Thanking you,

Yours faithfully,

For Fedders Electric and Engineering Limited

Sd/-

Pulkit Bhasin**Company Secretary**

ICSI Mem. No.: A27686

✂-----

Date:

To,

Skyline Financial Services Private LimitedD-153A, 1st Floor,
Okhla Industrial Area, Phase-I,
New Delhi-110020**Unit: Fedders Electric and Engineering Ltd.**

Dear Sir,

I/we hereby request you to update my/our below mentioned details in your records with respect to the shareholding in Fedders Electric and Engineering Ltd.

Name of Shareholder(s)			
Folio No.(s)			
PAN	First Holder	Second Holder	Third Holder
Bank Name & Branch Address			
Bank A/c. No.			
IFSC Code			
MICR Code			
Email ID			

I/we hereby declare that the particulars given hereinabove are correct and complete.

First Holder

Second Holder

Third Holder

Signature of Shareholder(s) - _____

Encl.: 1. Self- attested copy of PAN card of the Shareholder (all the Shareholders in case of joint holding).

2. Original cancelled cheque leaf/Bank Passbook/Statement attested by the Bank.
